



ONIQUA MRO ANALYTICS – TRAINING CODE: OAT-UIT2
Oniqua Analytics Solution Inventory
Optimisation Training



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Optimisation Training

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OAT-UIT2 – Oniqua Analytics Solution Inventory Optimisation Training

Participants:	<p>Designed for all staff responsible for the control and management of inventory line items within the organization; using Oniqua Analytics Solution (OAS) – Inventory as their primary inventory management tool.</p> <p>Training is recommended to include maintenance personnel who can be involved in the inventory review process and the use of the system, the IT coordinator and those persons responsible for providing first line support to users of the system.</p> <p>This training is also provided to all staff responsible for implementing Oniqua MRO Analytics - Inventory at a client site including channel partners.</p>	
Pre-requisites:	<p>Module #1 – Oniqua Analytics Solution (OAS) - Introductory User Training Module #2 – Oniqua Analytics Solution (OAS) - Inventory Basic User Training</p>	
Format:	Classroom; small groups, very interactive (8 participants maximum)	
Length:	<p>10 Days Registration commences at 7:30 a.m., the class commences at 08:00 a.m., and the class concludes at 16:30 p.m. each day except the last day of each course, when the class concludes at 15:30 p.m.</p>	
Schedule:	Day One (Monday)	Welcome & registrations OAS Overview System Data review Group create & Functionality OAS Portal
	Day Two (Tuesday)	OAS - Inventory codes Data analysis Inventory review policies OAS Portal – Crystal Reports OAS Portal – OLAP Reports OAS Portal – Metric Reports
	Day Three (Wednesday)	Inventory Review Processes Control segment Management Crystal Report Design & Development
	Day Four (Thursday)	Fast Moving materials policies Other CS materials policies Report Design & Development (cont'd)
	Day Five (Friday)	OAS Monthly Update process Reorder calculations Inventory holding & purchasing costs Exporting & Uploading reorder levels Report Designer skills confirmation
	Day Six (Monday)	Slow Moving material policies Inventory targets & objectives Metric definitions
	Day Seven (Tuesday)	Inventory Workshop review activities Control Segment management Management by exceptions Exporting OAS - Inventory

	recommendations	
	OLAP Reporting	
Day Eight (Wednesday)	Inventory Workshop review continued	
Day Nine (Thursday)	Inventory Workshop review continued	
Day Ten (Friday)	Inventory Workshop presentations	Certificates
	Final assessments - Closure	

Program Legend:

Timings	Group Topic	Module
07:30 a.m. – 12:15 p.m.	Work Bench (Inventory) sessions	2.1.1
1:15 p.m. - 4:30 p.m.	OAS Portal sessions	12.1.1

Description:

This training provides inventory controllers with advanced skills to use the system, understand the system setup, its configuration and technical user functionality in order to conduct more detailed inventory review activities following the completion of the pre-requisite requirements.

Purpose and Objectives:

To provide more technical training on the use of Oniqua MRO Analytics - Inventory, conduct review activities and progress towards achieving the inventory reductions and objectives identified using the system.

This Course will:

- Provide a detailed understanding of the configuration of the system to client-specific requirements
- Provide technical knowledge in the management of inventory groups
- Introduce and practise users to more efficient use of the system through review activities
- Outline inventory reductions possible through the proactive use of the system
- Offer a practical workshop environment with the trainer for review activities
- Provide users with sufficient report design skills to develop basic spreadsheet output from the system

About Your Trainers:

This course is staffed by skilled trainers with "hands-on" experience in the design, use and functionality of the software. This has been acquired through years of experience using the program, implementing the software at client sites and providing technical training and consulting services relevant to the use of the software.

Training Program

Day 1 (Monday)

7:30 a.m. - 8:00 a.m.	Site arrival	NA
8:00 a.m. - 8:45 a.m.	Induction/Accommodation	NA
8:45 a.m. - 9:15 a.m.	Site familiarization/tour	NA
9:15 a.m. - 10:00 a.m.	Training preparations & set up	NA
10:00 a.m. - 10:30 a.m.	Registration and Distribution of Course Materials Welcome & Introductions	NA
10:30 a.m. - 11:30 a.m.	Review of the OAS - Inventory installation and system access for all attendees	1.1
11:30 a.m. - 12:15 p.m.	Functionality revision - create, edit, save, return, delete, send and receive groups	1.2.1 1.2.5
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Introduction to OAS Portal	12.2.1
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	OAS Portal – in detail	12.2.2
3:30 p.m. - 4:15 p.m.	OAS Portal – customization, look & feel	12.2.3
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 2 (Tuesday)

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Reorder calculations Holding costs Purchasing costs	2.11.1
8:45 a.m. - 9:15 a.m.	Control Segment - definitions	2.2.2
9:15 a.m. - 10:00 a.m.	Data analysis – ABCD Usage, Moving, XYZ Holding and ABC Availability	2.6.1
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	Business Impact & Work Around Options	2.6.2
11:30 a.m. - 12:15 p.m.	Control Segment Policies Setup & Policies document	2.6.3 9.1.1 9.1.2
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	OAS Portal – Crystal Reports	12.3.1
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	OLAP Reports	12.4.1
3:30 p.m. - 4:15 p.m.	Metric Reports	12.5.1
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 3 (Wednesday)

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Inventory Review Process Work Instructions 1 to 7 Documentation	2.7.1 9.1.3 9.1.4
8:45 a.m. - 9:15 a.m.	Exception Codes Exception Review process Management by Exceptions	2.7.2 2.7.3 9.1.4
9:15 a.m. - 10:00 a.m.	SPECIAL Items Review - Activity	2.7.1
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	FAST MOVING Review - Activity	2.7.1
11:30 a.m. - 12:15 p.m.	FAST MOVING Review (continued) - Activity	2.7.1
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Crystal Reports Standard Reports Custom & User Defined Reports	12.3.1
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	Customizing a Standard Report	12.3.2
3:30 p.m. - 4:15 p.m.	Report design change (cont'd)	12.3.2
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	

DAY 4 (Thursday)

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	FAST MOVING Review (continued) - Activity	2.7.1
8:45 a.m. - 9:15 a.m.	FAST MOVING Review (continued) - Activity	2.7.1
9:15 a.m. - 10:00 a.m.	FAST MOVING Review (continued) - Activity	2.7.1
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	INSURANCE, CAPITAL, REPAIRABLES and NO PRICE review processes - Activity	2.7.1
11:30 a.m. - 12:15 p.m.	NEW ITEMS, NON STARTERS , and other SC review processes	2.9
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Report Development (cont'd) Calculated fields Drill down with suppression	12.3.2 12.3.3 12.3.4
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	Sorting & grouping data Creating total fields	12.3.5 12.3.6
3:30 p.m. - 4:15 p.m.	Report Scheduling Report distribution Collaboration and discussion	12.3.7 12.3.8 12.3.9
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 5 (Friday)

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	OAS - Inventory monthly update process Quality control checks Update log	2.10.1 2.10.2 2.10.3
8:45 a.m. - 9:15 a.m.	Reorder calculations Expediting costs OAS - Inventory's 'Optimal' costs – summary tab	2.11.1
9:15 a.m. - 10:00 a.m.	Adjusting an item cost model calculations including Cell protection Exporting Review results	2.1.4 2.11.1
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	The EXPORT/UPLOAD process - Activity	2.11.1
11:30 a.m. - 12:15 p.m.	Spare	
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Report Designer skills confirmation Theory	6.2
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	Report Designer skills confirmation Practical – User-defined report development	6.2
3:30 p.m. - 4:15 p.m.	Report Designer skills confirmation (continued)	6.2
4:15 p.m. - 4:30 p.m.	Review skills confirmation and Wrap-up	6.2

DAY 6 (Monday)

7:30 a.m. - 8:00 a.m.	Review previous week	NA
8:00 a.m. - 8:45 a.m.	SLOW MOVING Review process	2.7.1
8:45 a.m. - 9:15 a.m.	POTENTIAL NON STOCK Review process	
9:15 a.m. - 10:00 a.m.	POTENTIAL OBSOLETE Review process	
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	Identifying Inventory targets and objectives for reductions	2.12.1
11:30 a.m. - 12:15 p.m.	Documenting & reporting of Inventory targets and objectives for reductions	2.12.1
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Standard metrics Running metrics Viewing metric results (Metric Viewer)	12.4.1 12.4.2 12.4.3
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	Customized Metrics Metrics Utility Creating a new metric	12.4.1 12.4.2 12.4.2
3:30 p.m. - 4:15 p.m.	Create Metric report for distribution	12.5.4
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	

DAY 7 (Tuesday)

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Inventory review Workshop (1) CS review – FAST HIGH USAGE Business impact / Work Around Option reviews	2.7
8:45 a.m. - 9:15 a.m.	FAST HIGH USAGE review (continued) Export OAS - Inventory recommendations Report savings	2.7
9:15 a.m. - 10:00 a.m.	Inventory review Workshop (2) CS review – FAST MODERATE USAGE Business impact / Work Around Option reviews	2.7
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	FAST MODERATE USAGE review (continued) Export OAS - Inventory recommendations Report savings	2.7
11:30 a.m. - 12:15 p.m.	Inventory review Workshop (3) CS review – FAST LOW USAGE Business impact / Work Around Option reviews Management by exceptions Export OAS - Inventory recommendations Report total savings to date	2.7
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	OLAP Refresh	12.4.1
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	OLAP Workshop	12.4.1
3:30 p.m. - 4:15 p.m.	OLAP Workshop (cont'd)	12.4.1
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 8 (Wednesday)

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Inventory review Workshop (4) CS review – NEW ITEMS Confirm current reorder levels, BI & WO	2.7
8:45 a.m. - 9:15 a.m.	CS review – NON STARTERS Print reports	2.7
9:15 a.m. - 10:00 a.m.	CS review – POTENTIAL NON STOCK Export reorder levels	2.7
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	Inventory review Workshop (5) CS review – REPAIRABLES Confirm current reorder levels, BI & WO	2.7
11:30 a.m. - 12:15 p.m.	REPAIRABLES review (continued) Export reorder levels	2.7
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Inventory review Workshop (6) CS review – SLOW HIGH VALUE Confirm current reorder levels, BI & WO	2.7
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	SLOW HIGH VALUE review (continued) Management by exception Export OAS - Inventory recommendations	2.7
3:30 p.m. - 4:15 p.m.	Inventory review Workshop (1 to 6) Report total savings to date	2.7
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 9 (Thursday)

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Inventory review Workshop (7) CS review – SLOW Confirm current reorder levels, BI & WO	2.7
8:45 a.m. - 9:15 a.m.	SLOW review (continued) Management by exception	2.7
9:15 a.m. - 10:00 a.m.	SLOW review (continued) Management by exception Export OAS - Inventory recommendations Report savings	2.7
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	Inventory review Workshop (8) CS review – POTENTIAL OBSOLETE Report in groups of 50 items per area of responsibility	2.7
11:30 a.m. - 12:15 p.m.	POTENTIAL OBSOLETE review – (continued)	2.7
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	POTENTIAL OBSOLETE review – (continued) Report potential reductions (conservative estimation)	2.7
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	Inventory review Workshop (9) CS review – CAPITAL, INSURANCE Review policy to hold & reorder levels Export changes	2.7
3:30 p.m. - 4:15 p.m.	CS review – PHASEOUT Review policy to hold & reorder levels Export changes	2.7
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 10 (Friday)

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Course skills confirmation – theory Theory skills confirmation results discussion	All
8:45 a.m. - 9:15 a.m.	Course skills confirmation – practical Optimization exercise	
9:15 a.m. - 10:00 a.m.	Course skills confirmation – practical Optimization exercise	All
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	Course skills confirmation – practical Presentation of inventory savings from Workshop activities to date and potential savings (targets & objectives) for the future	All
11:30 a.m. - 12:15 p.m.	Course skills confirmation and course review feedback forms Issue certificates to successful attendees and Wrap-up	
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Vacate accommodation	All
2:15 p.m. - 2:30 p.m.	Transportation to airport	NA
2:30 p.m. - 3:30 p.m.	Flight to return to base	All