



ONIQUA MRO ANALYTICS – TRAINING CODE: OAT- UIT1
Oniqua Analytics Solution
Inventory Basic User Training



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OAT-UIT1 – Oniqua Analytics Solution Inventory Appreciation User Training

This training is a pre-requisite to the OAT-UIT2 - Oniqua Analytics Solution Inventory Optimization Training

Participants: Designed for all staff responsible for the control and management of inventory line items within the organization; using Oniqua Analytics Solution Inventory Module as their primary inventory management tool.

Training is also recommended to include maintenance personnel who can be involved in the inventory review process and the use of the system and those responsible for providing users with first line support in the use of the system.

This training is also provided to all staff responsible for implementing Oniqua Analytics Solution Inventory Module at a client site including channel partners.

Pre-requisites: OAT-UIT1 - Oniqua Analytics Solution Inventory Introduction

Format: Classroom; small groups, very interactive (8 participants maximum)

Length: 4 Days
Registration commences at 8:00 a.m., the class commences at 8:30 a.m., and the class concludes at 5:00 p.m. each day except the last day of each course, when the class concludes at 4:30 p.m.

Schedule:

	Welcome & registrations Overview – ERP interface
Day One (Tuesday)	Associated costs for inventory Codes and data structure Control Segmentation and structures Group creation for review actions
Day Two (Wednesday)	Reorder calculations Inventory Tab Analysis
Day Three (Thursday)	Review Activities Processing Fast Work Queue's Workbench Reporting
Day Four (Friday)	Review activities Processing Data Integrity Work Queues Processing Slow Moving Work Queues Skills Assessment Review Certificates Closure

Description:

This module provides inventory controllers with sufficient skills to understand the system setup, its configuration and general user functionality in order to conduct initial inventory review activities following a client installation.

Purpose and Objectives:

The training is designed as a 'hands-on' practical learning course as a basic foundation in the use of Oniqua Analytics Solution Inventory management system.

This course will:

- Introduce new users to the Oniqua Analytics Solution Inventory management system
- Provide users with common tools and functionality features when using the system
- Provide an understanding of the costs associated with managing an inventory
- Provide an understanding of reorder calculation considerations
- Provide an understanding of data structures and codes used in the system
- Assist users in isolating and assigning items for manual management
- Provide a means for managing inventory items in similar profile groups
- Provide reference to the Oniqua inventory management methodology, policies and procedure documentation

About the Trainers:

This course is staffed by a skilled trainer with "hands-on" experience in the design, use and functionality of the software. This has been acquired through years of experience using the program, implementing the software at client sites and providing technical training and consulting services relevant to the use of the software.

OAT-UIT1 - Training Program

Day 1

7:30 a.m. - 8:00 a.m.	Registration and Distribution of Course Materials	Admin
8:00 a.m. - 8:45 a.m.	Welcome & Introductions	Admin
8:45 a.m. - 9:15 a.m.	Overview - Oniqua Analytics Solution Inventory Module	1.0
9:15 a.m. - 10:00 a.m.	OAS Inventory codes, data analysis	1.1
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	OAS Inventory codes, data analysis	2.0
11:30 a.m. - 12:15 p.m.	Update process, documentation	2.1
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Business Impact & Work Around options, costing model	3.0
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	CS hierarchal structure, group creation	4.0
3:30 p.m. - 4:15 p.m.	Creating groups by CS for review	4.1
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 2

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Calculation of Optimal Min/Max settings (function)	5.0
8:45 a.m. - 9:15 a.m.	Recommended Order Point (ROP.MIN)	5.1
9:15 a.m. - 10:00 a.m.	Recommended Order Quantity (ROQ/MAX)	5.2
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	Holding/Purchasing/Stockout costs	6.0
11:30 a.m. - 12:15 p.m.	Set Size, standard pack size setting, UOM changes	6.1
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Lead Time, average lead time calculations, manual settings	7.0
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	Usage History, average issue size, manual settings	8.0
3:30 p.m. - 4:15 p.m.	Standard statistics, mentoring statistics	8.1
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 3

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Inventory review process	9.0
8:45 a.m. - 9:15 a.m.	Exception codes	9.1
9:15 a.m. - 10:00 a.m.	Management by exceptions	9.2
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	Work Queue - FAST X00 Review purchase order will result.	10.0
11:30 a.m. - 12:15 p.m.	Updating Processed Work Queue – Save & Return	10.1
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Work Queue - FAST X01 Review inventory will increase Updating Processed Work Queue – Save & Return	11.0
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	Standard Reports Custom Reports User Defined Reports	12.1 12.2 12.3
3:30 p.m. - 4:15 p.m.	Inventory targets and objectives Running review reports for results	13.0 13.1
4:15 p.m. - 4:30 p.m.	Review and Wrap-up	NA

DAY 4

7:30 a.m. - 8:00 a.m.	Review previous day	NA
8:00 a.m. - 8:45 a.m.	Work Queue - FAST X02 Review inventory will decrease Updating Processed Work Queue – Save & Return	14.0
8:45 a.m. - 9:15 a.m.	Work Queue - FAST Data Exceptions incomplete results Updating Processed Work Queue – Save & Return	14.1
9:15 a.m. - 10:00 a.m.	Work Queue - NEW ITEMS final month Updating Processed Work Queue – Save & Return	14.2
10:00 a.m. - 10:15 a.m.	Break	NA
10:15 a.m. - 11:30 a.m.	Work Queue - NON STARTERS new but still inactive. Updating Processed Work Queue – Save & Return	15.0
11:30 a.m. - 12:15 p.m.	Work Queue - SLOWHIGH high stock value Updating Processed Work Queue – Save & Return	15.1
12:15 p.m.- 1:15 p.m.	Lunch	NA
1:15 p.m. - 2:15 p.m.	Work Queue - POTENTIAL OBSOLETE inactive review Updating Processed Work Queue – Save & Return Potential Obsolete – Item Under Review Report Getting answers from site.	16.0
2:15 p.m. - 2:30 p.m.	Break	NA
2:30 p.m. - 3:30 p.m.	Skills Assessment – Online Exam	17.0
3:30 p.m. - 4:15 p.m.	Skills Assessment Review and Wrap-up	17.1
4:15 p.m. - 4:30 p.m.	Certificates & Close	NA